



**Minutes of the Meeting**

A meeting was held on 6<sup>th</sup> Aug., 2022 in the Internal Quality Assurance Cell (IQAC) regarding curriculum planning and NAAC preparedness. The members stressed on the streamlining of various resources to achieve the goals for the academic session 2022-23. The major point of discussion is as follows:

1. To arrange remedial classes for slow learners (online and offline both).
2. Feedbacks to be obtained from teachers, students, alumni and employers.
3. Career Counselling and Competitive examinations guidance activities and guidance for university CUET entrance to be conducted.
4. All the HoDs and faculty members should adhere to the list of events activities assigned to them through Annual College Academic Calendar and prepare report of the events observed.
5. Implementation of a common paper for the Arts and Commerce students in UG level and for the proper management of the common paper classes.

All the in-charges of NAAC working related committees are directed to maintain the report in both hard copy and soft copy and hereby submit a copy to Principal and Coordinator IQAC

**(Dr. Gindu Borang)**  
**Principal**

**DPGC Kamki (A P)**  
Principal

DPGC, Kamki  
Arunachal Pradesh - 791001

Copy to

1. *Coordinator, IQAC, DPGC Kamki, for the necessary information please.*
2. *Staff Council Secretary, DPGC Kamki, for the necessary information and compliance please.*
3. *Office Copy.*
4. *Notice Board*



**Members Attended The Meeting:**



SL. NO.	NAME OF THE MEMBER	SIGNATURE
1	Dr. Gindu Borang	
2	Mr. Nyaglen Gadi	
3	Dr. Doge Ngomdir	
4	Mr. Sange Tsering	
5	Mr. Gektum Tangu	
6	Dr. Gomo Karbak	
7		



**ACTION TAKEN REPORT-2022-23**

Sl. No.	RECOMMENDATION	STATUS	ACTION TAKEN
1	Remedial Classes for the Slow Learners	Completed	Remedial classes were organised for the slow learners in both online and offline mode before the start of End semester exams.
2	Feedbacks to be obtained from teachers, students, alumni and employers.	In Processing	Feedbacks forms were prepared by IQAC and distributed to every department to collect feedbacks from the students and teachers. The feedback forms were also prepared to collect feedbacks from Alumni and employers.
3	Career Counselling and Competitive examinations guidance activities and guidance for university CUET entrance to be conducted.	Organised	Career Counselling Counsellor Mr. Gektum Tangu organised a Career Counselling programme and a free coaching class for the guidance of students in CYET Entrance and other competitive exams before the start of end semester examination annually.
4	All the HoDs and faculty members should adhere to the list of events activities assigned to them through Annual College Academic Calendar and prepare report of the events observed.	Assigned and collected	All the departments were assigned to do some activities according to academic calendar by IQAC and Academic Incharge. Most the prepare reports were collected from the teachers.
5	Implementation of a common paper for the Arts and Commerce students in UG level and for the proper management of the common paper classes.	Implemented	Addressing the problem of common papers for both Arts und commerce like EVS, English compulsory and Multidisciplinary Papers; the principal advised to form a group of six faculties for EVS and to distribute the syllabus among all. In addition to that the batches of students will be divided into three sections of minimum 60 students each.

**Mr. Nyaglen Gadi**  
Coordinator, IQAC  
DPGC Kamki

COORDINATOR  
INTERNAL QUALITY ASSURANCE CELL  
DONYI POLO GOVT. COLLEGE KAMKI  
WEST SIANG, ARUNACHAL PRADESH

**Dr. Gindu Borang**  
Chairperson/Principal  
DPGC Kamki

Principal  
DPGC, Kamki  
Arunachal Pradesh - 791001