



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	DONYI POLO GOVERNMENT COLLEGE KAMKI
Name of the head of the Institution	Dr. REJIR KARLO
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+91-8257839382
Mobile no.	+91-9436272524
Registered Email	<a href="mailto:dpqckamki@gmail.com">dpqckamki@gmail.com</a>
Alternate Email	<a href="mailto:iqacdpgc@gmail.com">iqacdpgc@gmail.com</a>
Address	KAMBA
City/Town	KAMBA
State/UT	Arunachal Pradesh
Pincode	791001
<b>2. Institutional Status</b>	

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>STATE GOVERNMENT</b>
Name of the IQAC co-ordinator /Director	<b>DR. TESHI SOHANG</b>
Phone no/Alternate Phone no.	<b>+91-8794822853</b>
Mobile no.	<b>+91-8731815174</b>
Registered Email	<a href="mailto:dpgckamki@gmail.com"><b>dpgckamki@gmail.com</b></a>
Alternate Email	<a href="mailto:iqacdpgc@gmail.com"><b>iqacdpgc@gmail.com</b></a>

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Web-link of the AQAR: (Previous Academic Year)	<b>NOT AVAILABLE</b>
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<b>4. Whether Academic Calendar prepared during the year</b>	<b>NO</b>
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if yes,whether it is uploaded in the institutional website: Weblink :	<b>NOT UPLOADED</b>
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### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>CYCLE 1</b>	<b>B</b>	<b>-</b>	<b>2006</b>	<b>17/10/2006</b>	<b>17/10/2011</b>
<b>CYCLE 2</b>	<b>B</b>	<b>2.35</b>	<b>2014</b>	<b>04/05/2014</b>	<b>04/05/2019</b>

<b>6. Date of Establishment of IQAC</b>	<b>22/07/2006 &amp; 03/08/2018</b>
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>NSS ORIENTATION</b>	<b>16-Jul-2018</b>	<b>100</b>
<b>Students Orientation</b>	<b>18-Jul-2018</b>	<b>261</b>

NIL	NIL	NIL
NIL	NIL	NIL
NIL	NIL	NIL
NIL	NIL	NIL
NIL	NIL	NIL
NIL	NIL	NIL
NIL	NIL	NIL
NIL	NIL	NIL
NIL	NIL	NIL
<a href="#">NO FILE UPLOADED</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

**Yes**

Upload latest notification of formation of IQAC

**10. Number of IQAC meetings held during the year :**

**1**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

**Yes**

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

**No**

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Staff orientation program, Students orientation program , AQAR, IQAC meetings AISHE.

[NO DATA UPLOADED](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements /Outcomes
•	•

[View File](#)

**14. Whether AQAR was placed before statutory body ?**

**Yes**

Name of Statutory Body

Meeting Date

**Management Council**

**15-Sept-2020**

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

**No**

**16. Whether institutional data submitted to AISHE:**

**Yes**

Year of Submission	2018
Date of Submission	30-Sept.2018
<b>17. Does the Institution have Management Information System ?</b>	No
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	NOT AVAILABLE

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

An orientation program is held at the start of every academic year, well in advance before the arrival of first-year students. "Departmental & Session Planning " is a crucial part of the orientation program. It entails talking about different papers or classes that the faculty must teach. Departmental goals for the year, batch-wise benchmarking, zero-hour activities (the equivalent of tutorials), mentoring techniques, remedial teaching, and the assignment of various positions and responsibilities are also topics of discussion. Every Term/Semester, the final examination results are turned in to the IQAC Coordinator, who checks the entries and sends it to the Principal for his final signature and for keep records in academic directory. The HoD reviews the final marks on a regular basis. A session on how the students performed in the last end semester examination is also discussed in the same meeting.

- Class Routine which is drafted by the Vice Principal in consultation with the Staff Coordinator, reviewed by the HoDs, and adopted by all. Department of commerce also prepares their own class routine and for common subjects like English Compulsory, the vice principal takes the matter and after due consultation the time for common papers are scheduled keeping both the streams into consideration
- Staff Substitution: In case a faculty is absent on a day or needs to take leave, the class is engaged by another faculty, and later recovered by the faculty who was absent, thus ensuring class hours are not lost.
- Regular Departmental Meetings to assess the progress of the implementation and to provide for remedial actions.
- Monthly Staff Council Meetings for review of progress.
- Question Paper Patterns of the University examinations are discussed. Previous Question Papers are made available in the Library and HoDs of various department keeps a copy of last year question papers. Evaluation has two parts: evaluation of the performance of the students under the curriculum, and the evaluation of the curriculum itself. The student performance and realization of objectives are evaluated through Continuous

Internal Assessment (CIA) with three components—Assignments/Monthly Assessment Test (MAT) and attendance—take care of the diagnostics and evaluation. The Marks of the examinations are published on the notice board for students to follow up. MAT serves as diagnostic tool to identify the areas of strengths and weaknesses of each student. The evaluation of the Curriculum is realized through the following means: • Faculty Appraisal by the students. • Discussions on curriculum with the members of the Board of Undergraduate Studies (BUGS) of the affiliating University and through suggestions made to them, informally and formally through the college's own faculty members serving in the BUGS. • Formal and informal feedback from parents, visitors, academicians, and students.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<b>No file uploaded.</b>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
<u><b>NO DATA UPLOADED</b></u>		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>BA</b>	<b>NIL</b>	<b>NIL</b>
<b>BA (MAJOR)</b>	<b>NIL</b>	<b>NIL</b>

B.COM	NIL	NIL
B.COM (HONS)	NIL	NIL
<a href="#">NO DATA UPLOADED</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained



In order to implement the feedback system, standardized questionnaires with 15 key field criteria—such as curriculum updates, the teaching-learning and evaluation process, physical facilities, student welfare, and benefits—are used. These criteria are focused on quality improvement. On a 5-point rating scale, respondents had to provide their answers regarding each of the parameters that were specified.

Evaluation: From the entire sample, the average rating for each criterion and for all responses was calculated and tabulated. As a result, a unique score was given to each criterion using the following formula: Score for a criterion (such as library amenities) Total number of respondents / total score for a criterion.

Total Score total rating based on 15 criteria. Furthermore, the following methods are used to solicit feedback from students: • Suggestion boxes are positioned throughout campus so that students can file complaints and offer their opinions. The following methods were used to assess the feedback and inform students, instructors, and other stakeholders: • The College uses its Management Council, Staff Council, and one-on-one faculty meetings as channels for sharing feedback. • The Principal routinely attends the Annual Conference on Higher and Technical Education, where feedback is discussed and shared with the Department of Education and the University. Student evaluation of curriculum and objectives as part of staff appraisal. Suggestion boxes in the Office, Library, and Hostel. Review of Curriculum and Enrichment Strategies through Departmental Meetings, Staff Council Meeting, and Departmental Planning Meeting

IQAC supervises such feedback activities and submits summary findings.

Informal and formal discussions with various governmental departments on curriculum. • Ideas and suggestions are carried to BUGS as well as various meetings and consultations at the University.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA (Gen)	600	950	900
B.COM	HRM	50	22	22
Total		650		922
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	922	0	29	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable!!!</b>					
<a href="#">View File of ICT Tools and resources</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. A well streamlined Mentoring system has been introduced since the academic year 2018. The entire student community is divided into 29 batches, with up to two mentors assigned. A mentor meets his/her wards at least twice in a Semester to monitor the academic performances of the students, follow-up their attendances, and finding remedies for their better performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
922	29	1 : 31

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
NIL	NIL	NIL	NIL	6

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">NO DATA UPLOADED</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">DATA NOT UPLOADED</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Every subject/paper has at least three test including one assignments which may take the form of written assignment, presentation, project work, etc. Average of these assignments is taken for the five marks under assignments. Monthly Assessment Test (MAT): MAT is held on every first hour of Monday across a semester. Each subject/paper has at least two written MAT of 1 hour duration and for 20 marks. The best score of these two MAT is taken for the five marks under MAT. Attendance at MAT is absolutely mandatory. calendar is integrated into the College Prospectus which also contains the course details as well as rules and regulations of the college and university. The Prospectus is distributed at the admission time, so that students have ample time to read, understand, and come prepared from day one. There are periodical Staff Council meetings to check on the progress of the ongoing projects and planning. Any changes, due to exigencies, are communicated through the notice board, College Website, and College Facebook Page.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

With the circulation of the parent University's academic schedules a Staff Council Meeting is conducted at the end of an academic year to plan the major events of the Academic Calendar for the next academic year. This helps in the transparency, shared ownership, and systematic execution of the plans and projects of the institution. Every teacher is aware of the signature programs of DPGCK, and there is a concerted effort to brainstorm as to how the events can be distributed across the entire year with optimal effectiveness. Some of the major events that are factored in the Academic Calendar are the following: Students Orientation Program, Fresher's Day, Picnic Day, College Day, Farewell Day, NSS Day, Semester Examinations (First Sessional Test / Second sessional Test/ Final Test).Deadlines for various registrations with the University, College Fest, ,Departmental Seminars.

**- Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[NOT CONDUCTED](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">VIEW LINK</a>					

**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[VIEW LINK](#)

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">No file uploaded.</a>				

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">No file uploaded.</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					

No file uploaded.

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
Special Camps	NSS	2	200
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	NIL
<a href="#">NO DATA UPLOADED</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
<a href="#">NO DATA UPLOADED</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">No file uploaded.</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL

NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL
NO DATA UPLOADED					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	NIL	NIL	NIL
<a href="#">NO DATA UPLOADED</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
120.5	120.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2056	235761	621	208575	2677	444336
Reference Books	5953	2645329	1233	672564	7186	3317893
Journals	28	80000	00	00	28	80000
CD & Video	20	15900	00	00	20	15900
Library Automation	00	00	00	00	00	00
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	57	0	0	02	02	02	02	5.0	0
Added	20	1	0	0	0	1	0	3.0	0
Total	77	01	00	02	02	03	02	8.0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)



5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6.80	6.80	4.00	4.00

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Donyi Polo Government College Kamki (DPGCK) is committed to integrating the objectives of achieving academic excellence and holistic educational development with concurrent infrastructural development. In order to create and enhance the infrastructure that facilitates effective teaching and learning, policies are framed meticulously according to the strength and needs of the students in different streams. The strategy is to enhance infrastructure parallel and optimal to the expanding curricular and beyond curricular requirements and programmes of students. The policy is based and formulated considering the developments in educational skills, upgradation and maintenance of infrastructure, laboratories, equipments, furniture etc. Infrastructural requirements are discussed at staff meetings and at management committee meetings. Before the end of a calendar year, the infrastructural needs for the upcoming year are discussed and decided upon and communicated at the Governing Body and incorporated into the budget proposals which are scrutinized by economic council of the society. On recommendation from the Staff council, the governing body approves them, subject to the availability of funds. On approval and release of funds, the project is implemented. DPGCK has an optimal and well maintained infrastructure in terms of buildings, residential blocks, staff quarters, play grounds, prayer hall, computer lab, library and variety holdings, canteen, parking facilities, indoor facilities for games, space of IDE, examinations and admission offices, etc. Complete record of all infrastructures, software and other maintenance work are maintained under the supervision of Vice Principal (Incharge Academics). A periodic verification are carried out to find out and replaced (if needed). Apart from regular maintenance and the plumbers and electricians promptly attend the complaints, if any. DPGCK remains earnestly committed to provide optimal infrastructure available for smooth teaching-learning-research-extension programme.

**CRITERION V – STUDENT SUPPORT AND PROGRESSION**

**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
NIL	NIL	NIL	NIL

NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Coaching for Competitive Exam	22	22	0	0
2018	Vijay Hi Vijay State Level Camp	50	0	0	0
2018	One day Career counseling	250	0	0	0
2019	Counseling on PG Entrance	150	0	0	0
<a href="#">NO DATA UPLOADED</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

0	0	0
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## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">NO DATA UPLOADED</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
NIL	NIL	NIL	NIL	NIL	NIL
<a href="#">NO DATA UPLOADED</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">NO DATA UPLOADED</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Week	College level	800
Principal's Cricket Tournament	College level	150

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	0	National	0	0	0	0
2018	0	International	0	0	0	0

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Donyi Polo Government College Kamki Students' Union (DPGCKSU) is the Body of the Student Representatives of DPG COLLEGE. Its role is to be at the service of the academic fraternity and to the students welfare of the Institution along with the College administration and Management in the realization of the Mission, Values, and Objects of DPGCK. The DPGCKSU has a consultative status in the matters in which suggestions/opinions of the Council are sought by the Principal and Management council. The DPGCKSU is and shall be absolutely non-political in character. The Principal is the ex-officio Advisor, and the Vice Principal (Administration) is the ex-officio Convenor. The Vice Principal (Incharge Academics) advises principal to appoint Student Union Advisor who will act on behalf of the Principal in case of his absence. The members of DPGCKSU are either elected or nominated, for one academic year. A student is eligible to get elected only once in his/her entire studentship at DPGCK. At any point of time, the maximum number of student- members shall not exceed 20. The DPGCKSU shall co-operate with the Management Council and the Staff Council for the smooth conduct of the classes, examinations, co- and extra-curricular activities of the college. The Students' Union organises various activities of academic and co-curricular activities of the institution such as college week celebration, Block tournament for both boys & girls football competition, Badminton championship for both boys and girls and principal's Cup cricket tournament. Besides these, they also organise the Social service, plantation drive and literary competition in the institution. Grievance Redressal Cell to look into the genuine grievances of the student body shall have the JCC Captain as an ex officio member, besides other nominated members from the JCC and the Staff. However, if the Grievance is against the Captain, he/she shall be excluded.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The departments are given free and creative rein to plan and execute the delivery of the curriculum in the most effective manner, especially the manner of organizing the Zero Hours, departmental seminars, special classes, remedial teaching, etc. The individual teachers report to the HoD, who in turn reports to the Staff Coordinator. The Staff Coordinator reports to the VPs and Principal. In more specific terms, the following levels of decentralization are present: • Vice Principal (Incharge Academics) is entrusted with the attendance monitoring, student associations, clubs, and cells, College

Festivals, and other cultural programmes and events. He discharges his duties through delegation to various staff and student committees. • Vice Principal (Administration) deals with the financial management of the College, infrastructural management and development. The Office of the non-teaching staff reports directly to him. • IQAC Coordinator takes care of quality related procedures, organization of workshops, and assessment of faculty, and report to the Principal directly. • Secretary Staff Council is the liaison officer between the top leadership and the departments. • HoDs take responsibility for the planning and execution of departmental goals and activities for each year. • Various Cells, Associations and Centres have their Coordinators who, together with the student animators, plan and execute various activities with approval from the Principal. • Student Union, is entrusted with the task of executing student related activities such as Resonance (College Week), Teacher's Day, Fresher's Day, Farewell Day, College Day, etc. • The Hostel related matters are handled by a team of Warden who is entrusted with the responsibility of day to day management of the Hostel. The college works through delegation with participative management and accompaniment. Major decisions are taken collectively, in consultation with the Staff, and wherever necessary, with the student leaders as well. The various levels of participatory management are: the management, FCC sisters on campus, Faculty, non-teaching staff, students, and parents. University and Government departmental officers, academic peers, and distinguished or general visitors are also taken into confidence and their consultation and opinions sought in bettering the College in manifold ways.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The College has to adhere sincerely to the curriculum prescribed by the Rajiv Gandhi University, which the college is affiliated to. Besides it, the college has taken up several initiatives for effective curriculum delivery and documentation of the curriculum provided by Rajiv Gandhi university.</p> <p>Further, the institution advices the faculty to take part in curriculum deconstruction and further reconstruction of the syllabus concerned during the Board of Undergraduate Studies (BUGS) meeting at Rajiv Gandhi University.</p>
Teaching and Learning	<p>IQAC office requests all the faculties to prepare semester syllabus plan, scheme of lessons and adopting certain teaching – learning practices such as ICT, power point presentation, data analysis etc. Laptops are provided to teachers in order to update themselves with the latest trends in teaching techniques, documentation and reporting thereof.</p>

Departmental Fest • Newsletters, Wall Magazines • Add-on Certificate Courses such as DCA, Tourism management, Personality Development, Communicative English, SAP • Streamlined Continuous Internal Assessment • Streamlined Examination Cells • Automation of Office/exam administration through Honeycomb Software

Examination and Evaluation

End semester examination is evaluated by Rajiv Gandhi university; the college evaluates the sessional test/internal examination and practical exam only. The Institution conducts three sessional tests per semester and all are evaluated strictly as per guidelines of Rajiv Gandhi University, Rono hills Itanagar.

Research and Development

- Establishment of Research Promotion Cell and Institutional Review Board
- Encouragement for Research through Seed money
- Encouragement through financial reward for quality publication in journals
- Several trainings offered for own staff and others in research methodology.
- Progressive and phased Infrastructural Development: hostels, computer lab, canteen, chapel, staff quarters, playground, etc.

Library, ICT and Physical Infrastructure / Instrumentation

The College has well-furnished library consisting of wide varieties of books. It has a reading room with capacity of 50 students; it has 2677 numbers of books, 7186 numbers of reference books, 28 journals, maps 15 number, donated text books 11 numbers, donated reference books 371 numbers and CD & Video 20 numbers. Total value of all the books, reference, journals etc accounts to Rs 39,43,066. The Institution has vast campus area of 103.7 acres, it has well developed physical infrastructure. The College has doubled storey administrative buildings, it has 19 number of class rooms to run classes. There is a separate building for department of commerce and science department building is under construction. It also has 6 numbers of

	<p>hostels, 3 for boys and 3 for girls. Further, it has well developed physical infrastructure for games and sports activities such as playground, basketball court, swimming pool and volley ball ground at each hostel etc to cater the sports activities of the college. New RCC canteen is also under construction and will be started within 2 or 3 months. Three smart class rooms with projector have been started in the institution and IT cell with 20 numbers of computers has been installed to make students more acquaintance with ICT..</p>
<p><b>Human Resource Management</b></p>	<p>The college administration respects and practices the essence of equity and brotherhood among the faculty and ministerial staffs. Involvement of ministerial staffs, librarian, Head assistant, P.A to the Principal in the monthly meeting of the staffs for taking useful suggestions regarding the development of the college makes it more participative in decision making process of college management. The College Administration also makes due provision for computer training and gender sensitization for whole staffs and faculty once in a semester. Monthly discussions regarding the problems and prospects of development of Human resources and other stakeholders of the college generally take place in principal office and follow up measures are being taken by the managements.</p>
<p><b>Industry Interaction / Collaboration</b></p>	<p>The College has collaboration with MICE (Kamba) to impart the knowledge of basic computer education by charging nominal fees. The computer education held at the IT cell. The admission to computer education will be taken on the basis of first come first serve. Till date there is no any industry interaction but IQAC office has requested College Administration to provide finance to Commerce department for industry interaction of commerce students.</p>

**Admission of Students**

Admissions of students are done by offline mode; it is done purely on merit basis. Only 600 seats are available in 1<sup>st</sup> semester out of which 500 seats are reserved for students of catchment area and 100 seats for non-catchment students. Students of catchment area securing 40% and above in AISSCE will be eligible to fill up the form for admission & students of non-catchment area having 45% and above can fill up the form for admission.

## 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

**No Data Entered/Not Applicable !!!**

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year



Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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**No Data Entered/Not Applicable !!!**

[NO DATA UPLOADED](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>Refresher Course</b>	<b>4</b>	<b>19/03/2018</b>	<b>08/04/018</b>	<b>14</b>
<b>FDP</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

[NO DATA UPLOADED](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>AS PROVIDED BY STATE GOVERNMENT</b>	<b>AS PROVIDED BY STATE GOVERNMENT</b>	<b>AS PROVIDED BY STATE GOVERNMENT</b>

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and external financial audits regularly. The internal audit is conducted by AAO Office of Deputy Commissioner. The annual financial audit is conducted by a Chartered Accountant Firm based Itanagar A.P

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	NIL	NIL
<a href="#">NO DATA UPLOADED</a>		

6.4.3 – Total corpus fund generated

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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA
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6.5.3 – Development programmes for support staff (at least three)

Over the years, several systems and processes have been built into the DPGCK work ethics/culture for the professional development of its staff and are consistently and religiously adhered to: 1. Staff Orientation Program with yearly target in the beginning of the academic year. 2. Staff Induction Program for newly recruited faculty members by vice principal.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Quality initiatives by IQAC Academic Audit AISHE data upload NIRF data upload
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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	advantages and disadvantages	and contribute to local community				
<b>No Data Entered/Not Applicable !!!</b>						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	NIL	NIL
NIL	NIL	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	NIL	NIL	NIL
<a href="#"><u>NO FILE UPLOADED</u></a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Litter free campus / Green campus with plantation of trees Cleanliness drive  
Plant Adoption.

**7.2 – Best Practices**

7.2.1 - Describe at least two institutional best practices

**Best Practices No. 1**

➤ **Hall of fame**

The college has introduced the hall of fame to recognise the students who excel in academic activities in the University examination (term exam). The detail of the departmental toppers has been put in the hall of fame board. This initiative is to encourage the students to do better in academic field. And their achievement glory is put in the hall of fame.

➤ **Principal’s meritorious Award:** To encourage the students to excel the academic activities, the Principal’s Meritorious Award has been

introduced with financial incentives of Rs 10000/- and citation or certificate with memento or trophy will be given from this academic session onwards. The overall topper of 6<sup>th</sup> semester students will be awarded on Fresher's Meet Day in presence of all the students, faculty member and guardians or parents of the topper and the topper of each department of institution will be awarded with cash prize of Rs 2000/- each on the same day, to encourage the juniors' students to excel in academic performance.

- Exemption of college fees to topper of 2<sup>nd</sup> and 4<sup>th</sup> semester students in the next higher classes i.e 3<sup>rd</sup> semester and 5<sup>th</sup> semester admission. Introduce from academic session 2019 -20 onward.

#### Best Practices No. 2

- Exemption of college fees to the ward of Martyr: To a holistic approach to true nationalist, From the next academic session, there will be exemption of college fees to the ward of Martyr, if any.
- Provision for differently abled students in hostel seat: First preference is given to the students of differently abled student in allocation of hostel seats, thereafter, percentage wise criteria is applied for the rest of the students to fill up the hostel seat.
- Social service by student Union: Students Union organises the social service and plantation drive every year to keep college clean and green.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Principals meritorious award: To encourage the students to excel the academic activities, the Principal's Meritorious Award has been introduced with financial incentives of Rs 10000/- and citation or certificate with memento or trophy will be given from this academic session onwards. The overall topper of 6<sup>th</sup> semester students will be awarded on Fresher's Meet Day in presence of all the students, faculty member and guardians or parents of the topper and the topper of each department of institution will be awarded with cash prize of Rs 2000/- each on the same day, to encourage the juniors' students to excel in academic performance.
2. Exemption of college fees to topper of 2<sup>nd</sup> and 4<sup>th</sup> semester students in the next higher classes i.e 3<sup>rd</sup> semester and 5<sup>th</sup> semester admission. Introduce from academic session 2019 -20 onward.
3. Exemption of college fees to the ward of Martyr.
4. To a holistic approach to true nationalist, From the next academic session, there will be exemption of college fees to the ward of Martyr, if any. Introduced from academic session 2019 -20 onward.
5. Provision for differently abled students in hostel seat.
6. First preference is given to the students of differently abled student in allocation of hostel seats, thereafter, percentage wise criteria is applied for the rest of the students to fill up the hostel seat. Social service by student Union Students Union organises the social service and plantation drive every year to keep college clean and green.

Provide the web link of the institution

DATA NOT UPLOADED

### **8.Future Plans of Actions for Next Academic Year**

For the Academic Year 2019-2020, the following are the plans of action. • The College plans to introduce new certificate courses on computer basics and Income Tax filing. • To conduct Capacity building programs for NSS/students and teachers. • To make the College Management website fully functional. • Provide internet access to the Library and Computer Lab. • Collaborate with institutions and industries through MoUs. • Alumni meet to be conducted. • Internships and field trips in a few departments such as Economics & Commerce. • To conduct the Academic and Administrative Audit (AAA) by an external agency. • To keep up the regular Quality enhancing initiatives adopted by the College. • To submit mandatory data in prescribed format to affiliating and recognising agencies viz., AQAR 2019-20 to NAAC, NIRF, AISHE, RGU and DHTE data upload as the portal opens.