

**RULES & REGULATIONS FOR STUDENTS OF DONYI POLO GOVERNMENT
COLLEGE, KAMKI DISTRICT WEST SIANG, ARUNACHAL PRADESH**

GENERAL RULES OF DISCIPLINE

- ✓ All bonafide students of the college must carry their college Identity Cards with them and will have to produce the same on demand by Faculty/Principal/College Authority.
- ✓ Every student is required to attend all lectures and practical classes.
- ✓ A minimum of 75% attendance is required to be eligible to appear University Examinations and to be awarded stipend.
- ✓ Attendance in all college tests/examinations/common functions is compulsory.
- ✓ Students are expected to read the Notice Board every day. Ignorance of any notification will not be accepted as an excuse for not performing a required activity.
- ✓ Misconduct or misbehaviour of any kind towards a faculty member or an employee of the college will be viewed seriously and will be taken appropriate action against such students.
- ✓ Violence in any form is unacceptable in all educational institutions.
- ✓ Smoking, drinking and use of drugs in any form are strictly prohibited inside the college campus.
- ✓ The use of cell phones/mobile phones in the lecture halls, halls and during the common functions of the college is strictly prohibited.
- ✓ As per the Supreme Court of India, RAGGING within or outside the College Campus is strictly prohibited and punishable as per Law. Anyone found guilty of indulging, will be rusticated from the institution along with complain made against him/her to the nearest Police Station.
- ✓ All the students must participate in all college programmes (co-curricular and extra-curricular) undertaken by the college.
- ✓ No Communal, divisive, separatist organisations or activity, formal or informal will be allowed inside the college campus.

RULES & REGULATIONS FOR COLLEGE UNIFORM:

The College authority has introduced College Uniform from the Academic Session 2016-17 and all students are expected to come to the College with proper uniforms prescribed for them. The main objective of introducing Uniform was to instil a sense of discipline among the students and they could identify themselves as an integral part of the College.

Uniforms or dress code prescribed for the Students of different classes are as follows-

- Black Trouser/Skirt and full sleeve cream shirt with Red necktie for 1st & 2nd Semester.
- Black Trouser/Skirt and full sleeve cream shirt with Maroon necktie for 3rd & 4th Semester.
- Black Trouser/Skirt and full sleeve cream shirt with Black necktie for 5th & 6th Semester.

Wearing of the College uniform is compulsory EXCEPT on Wednesday and those found without proper uniform shall be viewed seriously by the college authority and suitable punishment along with a fine of Rs 500/- shall be taken as per the College rules.

HOSTEL RULES & REGULATIONS:

Students in the Hostel are advised to make best use of the facilities provided to them for the betterment of their career achievements. Hostels are administered by a Hostel Committee and their decisions are final as per as matters related to the administration of Hostels are concerned. Boarders must strictly adhere to the following rules governing the Hostel administration which are framed by the Hostel Committee and College administration from time to time:

- i) For Hostel admission a students will subscribe an under taking that he/she will not participate in Bandhs, strikes and in any unlawful activities, failing which he/she will be rusticated from the Hostel.
- ii) A seat once allotted shall not be changed unless so allowed by the authority.
- iii) Guest may be allowed to stay in the Hostel premises only after obtaining written permission from the Hostel Superintendent.
- iv) An inmate shall be required to obtain written permission from the Hostel Superintendent to leave the Hostel for a night or more.
- v) Entry in the Girls' Hostel premises shall not take place between 6 p.m. to 6 a.m.
- vi) No girls are allowed to visit the Boys' Hostel after 5 p.m and no male students shall visit the Girls' Hostel without permission.
- vii) Parents/guardians may visit their wards only after obtaining permission from the superintendent.
- viii) Visitors are not allowed to go directly into Girls' Hostel rooms. They may meet them in the waiting room or dining hall only.
- ix) Unauthorized absence from Hostel and indiscipline in the Hostel will lead to the forfeiture of Hostel seat and even expulsion from Hostel.
- x) Tempering of electricity connections in the rooms, use of heater and table lamps are strictly prohibited.
- xi) No boarder shall play tape-recorder or radio set during study and night hours.
- xii) Every boarder shall join the Hostel Mess compulsorily. Hostel mess shall be run by a Mess Committee constituted by the boarders under the guidance and supervision of the Hostel Superintendent.
- xiii) A Prefect shall be appointed by the Hostel Superintendent to aid him in running the Hostel administration.

- xiv) Boarders leaving the Hostel in mid-session without permission will forfeit his caution money and such students will not be admitted in the Hostel in the future year.
- xv) Camp fire and Partying in hostel is strictly prohibited, Hostel Prefect will be held responsible along with the hostellers breaching the rule.
- xvi) The boarders are required to keep their seats and surroundings neat and clean. Wall writing, use of alcohol and intoxicating drugs are strictly prohibited.

IMPORTANT UNIVERSITY RULES:

- Migration certificate is not required if a student has passed AISSCE (CBSE New Delhi) from the schools located in Arunachal Pradesh. Candidates from other parts of India/Boards/University are required to submit Migration Certificate at the time of admission.
- Student, in order to be eligible for filling up the University Examination form shall be required to attend not less than 75% of the full course of lecture delivered in each of the subject/papers in theory and practical (if any) separately.
- The students appearing in the Compartmental Examinations are to fill up separate forms for regular and compartmental Examinations separately.
- Candidates having appeared and failed three times in Honours/Pass course with Practical subjects are allowed to get re-admission in the first Semester. Students who are debarred from filling up the University Examination Form by College Authorities or who could not fill up the form have to take re-admission in the new session.
- Students can apply for Improvement Examination after having completed the three year Degree course. After the declaration of Degree Final year examination results and within 60 days from the date of declaration of Results.
- Students may apply for Re-evaluation of his/her answer scripts within 30 days from the date of declaration of the Results of Degree Examinations in a prescribed form along with a fee of Rs.500/- for each paper to be re-evaluated. Re-evaluation form is available in the Academic branch.
- The three year Degree course must be completed within a maximum period of Six years.

EXAMINATION RULES:

- All examination of the College will be conducted by the College Examination Cell under the supervision of controller of the examination/Examination Superintendents.
- Due weightage will be given to the prevailing conventions of the college in the conduct of examinations.
- The student must appear in all the examinations and sessional tests conducted by the college during an academic session, otherwise they will not be allowed to sit in final examination.
- The examination schedule is embodied in the Academic Calendar of the college.
- A student expelled from any of the examinations of the Council or the University will be expelled from the college also.
- A Candidate will get 3 chances in each Part of semester but in all Parts will get 5 years only.
- Adopting unfair means at the examinations and the likes will be treated as serious offences leading to suspension or even expulsion from the college.

LEAVE RULES FOR STUDENTS:

- Leave applications are to be submitted to the Departmental HoD (for regular students), Hostel superintendents in case of hostellers; and only duly permitted and granted leaves are eligible for relaxation in attendance.
- Students who failed to attend their classes for a certain period on genuine and acceptable grounds such as serious diseases or accidents and related treatment involving the students themselves and the members of the family, death of near and their ones, academic / sports / cultural activities approved by the college must apply to the Principal within 24 hours in person for consideration of leave of absence for the concerned period.
- Applications must be supported with testimonials / documents/ medical reports whichever is necessary. Even for such cases the actual attendance must not fall short below 50%.